



# ST GREGORY'S CATHOLIC COMPREHENSIVE SCHOOL

## OPENNESS & HONESTY POLICY

<p style="text-align: center;"><b><u>Policy Statement</u></b></p>	<p style="text-align: center;"><b><u>Monitoring Success Criteria</u></b></p>
<p>The Governors are committed to supporting the school in its endeavours and to ensuring that the following are achieved in the light of its Mission Statement "Christ at the Centre of Living and Learning":</p> <ol style="list-style-type: none"> <li>1. The school is committed to a policy of openness and honesty. The Governors as employers, and the Headteacher or Chairman of Governors, when the Headteacher is the line manager, and Senior Leadership Team will be fair and scrupulous in their dealings with all staff</li>   <li>2. All staff and Governors will act with openness and honesty in their dealings with others within the limitations set by current legislation</li> </ol>	<p>The Governors consider that the following criteria are evidence of successful implementation of the policy statement:</p> <ul style="list-style-type: none"> <li>• any employee who has any concern including possible malpractice is encouraged to discuss their concerns with their line manager. If that discussion still leaves the employee with anxieties then that individual is encouraged to speak to the Headteacher (or Chairman of Staff Committee where the Headteacher is the line manager) about any continuing concerns before following any formal procedures within the school.</li> <li>• all staff and Governors encourage an atmosphere of openness and honesty in their dealings with others, but will maintain appropriate confidentiality and adhere to school management communication structure and responsibilities.</li>   <li>• all staff will deal with requests for information under The Freedom of Information Act in an open and honest way according to the guidelines set down in the School's Freedom of Information Publication Scheme</li> </ul>

### **Definitions**

Staff: In this document staff refers to all teaching and support staff within the school community who are employees of the Governing Body.

**Date reviewed by Staff Committee: March 2009**  
**Date approved by Full Governing Body: July 2009**  
**B5.12 Openness & Honesty Policy.doc**